

ST. MARY'S SR. SEC. SCHOOL, MAYUR VIHAR-III, DELHI-96
KG ADMISSION 2021-2022

St. Mary's Senior Secondary School is a Christian Minority Institution under the Delhi Catholic Archdiocese .

Age: 4+ as on 31.03.2021 (Born between 01.04.2016 and 31.03.2017)

Application form will be available on school website (www.smsmayurvihar.org) from 18.02.2021 to 04-03-2021. Take a print out of the application form available on the school website on an A4 size white sheet of paper.

Mode of distribution : Online only

Receipt of filled-in forms

22nd February 2021 – 26th February 2021 [Mon-Fri] between 08:30 a.m. -11:00 a.m.

1st March 2021 – 4th March 2021 between 08:30 a.m. – 11:00 a.m.

Kindly hand over the filled in forms along with Rs.25/- registration fee in the office to a responsible person only.

List of supporting documents (self-attested photocopies) to be submitted along with the form:

- 1) Computerised Birth Certificate of the child from the Municipality with the child's name printed on it. If computerised birth certificate is not attached , the application form will be rejected.**
- 2) a) Aadhar Card of both the parents and child is compulsory.
b) Voter ID Card of both the parents.**
- 3) Address Proof:**
 - i) Ration Card/Smart Card issued in the name of parents (Mother/Father having the name of child)
 - ii) Domicile certificate of child or of his/her parents.
 - iii) Recent Electricity Bill/MTNL telephone Bill/Water Bill or Passport in the name of any of the parents.
(Rent deed will not be considered as proof of residence)
- 4) Christians:**
 - (i) Baptism Certificate of both the parents and child
 - (ii) Membership Certificate from the Parish Priest

Note: Recent Passport Size Family Photograph (Father, Mother & children together in one photo with date printed on it) to be pasted in Application Form and Counter Foil.



[Sample Photo]

THE SCHOOL RESERVES THE RIGHT TO REJECT THE APPLICATION FORMS WITH INCOMPLETE OR FALSE INFORMATION.

PRINCIPAL

ST. MARY'S SENIOR SECONDARY SCHOOL, DELHI-96

Schedule for Draw & Admission to KG 2021-2022

Sl. No	Description	Date	Time
1	Commencement of availability of Application Forms for Admission on School Website (www.smsmayurvihar.org)	18 th February 2021	
2	Submission of Forms Duly Filled in	22 nd – 26 th February 2021 [Monday to Friday only] 1 st March – 4 th March 2021	8:30 a.m. to 11:00 a.m. [Monday to Friday only] 8:30 a.m. to 11:00 a.m.
3	Last date for submission of filled in application form	4 th March 2021	8:30 a.m. to 11:00 a.m.
4	a) Display of 1 st Shortlist (along with marks allotted under point system) b) List for Draw, if required c) Resolution of Queries	20 th March 2021 20 th March 2021 22 nd March to 23 rd March 2021	4:00 p.m. 4:00 p.m. 8:00 a.m. to 10:00 a.m.
5	a) Display of 2 nd Shortlist & Waiting List b) Resolution of Queries	25 th March 2021 26 th March 2021	10:00 a.m. 8:00 a.m. to 10:00 a.m.

ST. MARY'S SR. SEC. SCHOOL MAYUR VIHAR PHASE- III

K.G ADMISSION 2021-2022

St. Mary's Sr. Sec. School, Mayur Vihar-III, Delhi, is a Recognised Unaided Catholic Minority School, under the Management of Delhi Catholic Archdiocese. Provisions of RTE are not applicable to Minority Schools.

1. Total Seats 160 (Normally 80 seats for Girls and 80 seats for Boys)
2. Catholics and Christians (Christians of recognized church denominations) within the zone as per the Archdiocesan policy shall have the first preference in admission.
The remaining seats, if any, will be treated as Open/General Seats.
3. Admission Criteria
 - i) Children born between 1st April 2016 and 31st March 2017
 - ii) Point allocation on 100-point scale for Open/General seats:

SL NO.	LOCALITY	POINTS
1) (a)	Mayur Vihar-III: LIG Flats (Pkt A1 & A2), Mini MIG and SFS Flats (Pkt C & D)	30
(b)	Mayur Vihar-III: SFS Flats Pkt(A & B), LIG Flats Pkt A3, Janta Flats(Pkt B1 to B8, C1 & C2), MIG Flats (Pkt 1 to 6), Mix Housing Flats Near MIG New Kondli (Pkt C1), Jay Ambey Appt., G.D Colony, Police Colony Kondli (near Ruchika Petrol Pump)	20
2)	Staff child	50
3)	Sibling (Real Brother/Sister studying in St. Mary's School MV-3)	20

Admission Schedule

1. Last date for registration & submission of form : 4th March 2021 (8.30 – 11.00 a.m.)
2. First shortlist & list of draw (if required) : 20th March 2021 (4:00 p.m.)
3. Second shortlist and waiting list (if required) : 25th March 2021 (10:00 a.m.)

**INSTRUCTIONS FOR ONLINE
REGISTRATION FORM FOR K.G ADMISSION 2021-2022**

NOTICE

1. Parents are requested to go through the admission notice carefully and download the **KG Registration form** available online.

2. Take a print out of the registration form on an A4 size white paper and submit the filled in form at **St. Mary's Sr. Sec. School, Mayur Vihar Phase-III**, with a registration fee of **Rs.25/-**.

3. Date & Time for Submission of filled in forms: -
 - a) 22nd - 26th February 2021 [Mon-Fri] : from 8.30.a.m to 11.00.a.m.
 - b) 1st - 4th March 2021: from 8.30 a.m. to 11.00 a.m.

4. Any alteration on printed Registration form will not be accepted and will be treated as cancelled.

PRINCIPAL

10. **Father's Occupation/ Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
11. **Office Address & Telephone No. :**
12. **Mother's Occupation /Profession;**
 a) Govt. /Private
 b) Transferable/Nontransferable
13. **Office Address & Telephone No.**
14. **No. of Children..... Boys..... Girls.....**

DECLARATION BY THE PARENTS

I(Name), Father/Mother of (name of the child) hereby certify that the above information provided by me is correct and I understand that if the information is found to be incorrect or false or incomplete the ward shall be automatically debarred from selection / admission process without any correspondence in this regard. I also understand that the application / registration/ short listing does not guarantee admission to my ward. I accept the process of admission undertaken by the school which is a Christian Minority Institution and I will abide by the decision taken by the school authorities.

Date

.....
 [Signature of the Mother]

.....
 [Signature of the Father]

The following documents (Self attested photocopies should be submitted) are to be attached along with application form. Please Note, Serial No.1 is mandatory, if not attached the application form will be rejected.

1. Computerised Birth Certificate of the child from the Municipality with the child's name printed on it.
2. Aadhar Card of both the parents and child is compulsory.
3. Voter ID Card of both the parents is compulsory.
4. Domicile certificate of child or of his/her parents.
5. Recent Electricity Bill/MTNL telephone Bill/Water Bill or Passport in the name of any of the parents.
6. Baptism certificate of the child and both the parent & Membership Certificate from Parish Priest
 (For Christians only)

Rent deed will not be considered as proof of residence

Submission of filled in forms

22nd – 26th February 2021 from 8:30 a.m. – 11:00a.m. On all working days [Mon-Fri]

1st March 2021 - 4th March 2021 from 8:30 a.m. – 11:00 a.m.

COUNTER FOIL FOR KG 2021-2022

Registration Number

Name of the Child

S/o/ D/o.....

Recent Passport Size
Family Photograph
(Father, Mother & child/children
together in one photo)

Submission of filled in forms

22nd – 26th February 2021 from 8:30 a.m. – 11:00a.m. On all working days [Mon-Fri]

1st March – 4th March 2021 from 8:30 a.m. – 11:00 a.m.

Kindly bring Rs.25/- change

Signature of Admission Incharge
